

GENERAL GUIDELINES FOR ADMISSION OF STUDENTS IN ODISHA ADARSHA VIDYALAYAS (OAVs)

1. GENERAL INFORMATION

1.1. Introduction

Odisha Adarsha Vidyalaya is a ambitious initiative by the Govt. of Odisha to provide quality education in English medium to rural talents of Odisha at no cost /nominal cost. It aims to open one OAV in each block of Odisha in phased manner. The beginning has been made with 100 OAVs in 100 blocks with effect from the academic year 2016-17 and opening of new OAVs in left out blocks are continuing. Since 2021-22, 250 OAVs are opened in 250 blocks of the state and 64 new OAVs are going to be operational in 2022-23. All OAVs are being affiliated to CBSE. The entry level is Class-VI and it has been planned to make these institutions as centers of excellence with provision of education up-to Class-XII. For entry in to OAV a child has to pass through an Entrance Test.

1.2. Intake Capacity

In all classes of OAVs there are 2 sections with intake capacity of 40 students in each section. The entry point to OAV is Class- VI. The students will have the entry in class VI only. The list of Vidyalayas is **annexed at –A**. The entry to OAVs will be through an Entrance Test and other conditions as laid down here under.

1.3. Eligibility of candidates

- I. The candidate seeking admission in Class VI to any OAVs of the state must be continuing/ passed Class V/ continuing in Class VI/ passed class VI. The minimum age of the candidate on 31st March of the year in which admission is sought for should be 10 years.
- II. The maximum age of the child on 31st March of the year in which admission is sought for should be within 12 years.
- III. The candidate seeking admission into Class VII, VIII and IX for a academic session must have completed Class VI, VII and VIII respectively during the previous academic sessions for which he/she is applying.

- IV. A candidate must be above 11, 12 and 13 years of age as on 31st March/ 1st April of the year for which he/she is applying for admission into Class VII, VIII and IX respectively through lateral entry.
- V. The children passing out of schools running under State Government/ ICSE/ CBSE/ Odia Medium Private Institutions are eligible for taking admission in Odisha Adarsha Vidyalaya as provided that the Institution possesses the status of **Certificate of Recognition(CoR)** from the State Government.
- VI. A candidate is to apply for taking admission into a OAV corresponding to his/her native residential block only.
- VII. The child belonging to the respective block but continuing his/her academic Class as applicable in a school other than the native block is eligible to apply, provided he/she has to produce the residential certificate.
- VIII. A candidate is eligible to apply for admission into a Class at one OAV only for a given academic year as applicable.

1.4. Reservation

The quota of reservation in OAVs will be Block specific. Reservation is based on caste, category as well as sex. The block wise reservation of seats for each category is thereon at **Annexure-B**.

1.4.1. Seats shall be reserved for admission of candidates belonging to SCs and STs as per the percentage of population of the respective blocks. (separate sheet attached for reservation block wise)

1.4.2. There will be reservation of 4% for PWD category. One percent each shall be reserved for the persons with bench mark disabilities under clauses(a), (b) & (c) and one percent for persons with bench mark disabilities under clauses (d) & (e) namely

- a) Blindness & low vision
- b) Deaf & hard of hearing

- c) Locomotors disability including Cerebral Palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.
- c) Autism, intellectual disability, specific learning disability and mental illness.
- d) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness

Persons with more than 40% of any disability as certified by a competent certified authority appointed under section 57(1) of " Rights of Persons with Disabilities Act, 2016" irrespective of nature of disability, shall be eligible for reservation.

Their selection shall be made first and they will occupy most of respective caste category & sex category. To claim reservation one has to attach self certified copy of the certificate with the application form.

1.4.3. Preference will be given in admission to the wards of employees of OAVs on priority basis. They have to appear the entrance test as they will be selected against the posts earmarked for respective category.

1.4.4. As per recommendation of the Hon'ble MLA admission of students will be done as follows:-

1.4.4.1. Where there is geographical jurisdiction of two MLAs in one block where OAV has been established, two seats reserved for MLAs may be divided among them equally and one MLA may recommend for one student each.

1.4.4.2. Where there is geographical jurisdiction of more than two MLAs in one block where OAV has been established, two seats reserved for MLAs may be allotted to two MLAs one each having highest number of electoral population in the block in the descending order since there are only two seats. They may recommend name of one student each for admission in the OAV established in the block. The other MLA having geographical jurisdiction over the same Block and having less number of electoral population in the Block, may not be allotted any seat for recommending the name of the student for admission in OAV.

1.4.4.3. In case of an OAVS meant / designated for one block under the geographical jurisdiction of one MLA has been constructed on the land of a different block under the geographical jurisdiction of another MLA, two seats MLAs should be allotted to the MLA in whose jurisdiction the designated OAVS should have been originally constructed subject to the availability of suitable land.

But it is mandatory that the recommended child should have appeared the Entrance Test to avail the recommendation. If there are more than one District in the constituency area of Hon'ble MP (Lok Sabha), then the DEO receiving the letter of recommendation letter for admission shall take the status of admission on recommendation of Hon'ble MP (Lok Sabha) from the DEOs of other districts coming under the constituency of Hon'ble MP (Lok Sabha) before allowing the recommended candidate for admission. The proposal for admission through Hon'ble MP (Rajya Sabha) should be sent to the SPD, OAVs through the DEO of the District for admission, only to keep a track of the students taken admission in this quota at the state level. Such seats will be covered over & above the sanctioned strength of the class. In all such cases i.e. in case of recommendation of Hon'ble MP (Lok Sabha) or Rajya sabha, the recommended candidate should have appeared the entrance test.

1.4.5. The Collector as the Chairman of the Management Committee can allow two seats per class VI only over and above the sanctioned strength for admission of orphan children on priority/ the wards of the employees of Odisha Adarsha Vidyalaya, in exceptional cases to provide opportunities to deprived/ deserving children. It is mandatory that the recommended child must have appeared the Entrance Test to avail the recommendation.

1.4.6. 50% seats are to be reserved for girls in each category. In case of non-availability of students in any category; the vacancies shall be transferred as follows and filled up accordingly.

Sl.No	Vacancies in	Vacancies transferred to in order of
1	SC	ST followed by UR
2	ST	SC followed by UR

In case there are any unfilled seats reserved for girls, the same shall be filled by boy student of the respective category.

1.4.7. 5% of seats will be kept reserved for the children of the employees of State Government and State PSUs of the respective Blocks. Such seats will be covered in the respective categories to which the children belong. In case of non-availability of such children, the seats will be brought to the general pool as per the categories.

1.5.Procedure of Admission

1.5.1. Admission to classes VI, shall be done in 314 OAVs opened till date (list annexed) through entrance test to be conducted at OAVs under the direct supervision of Principals/In-charge Principals of the OAVs /DEOs of the district.

1.5.2. The B.S.E, Odisha, Cuttack shall publish advertisement for admission and shall invite applications from the eligible students for admission into Adarsha Vidyalayas for class-VI for the year 2022-23.

Documents required such as;

- I. Certificate in support of date of birth
- II. Certificate in support of Class in which she/he was last studied or reading from concerned Head Master of the school.
- III. Residential certificate from concerned Sarapanch/ Councilor/ Corporator/ Competent authority.
- IV. Aadhar details of the student and parents

How to apply:- Please see the instructions in the advertisement made by B.S.E Odisha, Cuttack.

1.5.3. The candidate has to apply online in the process intimated by B.S.E Odisha and specified in the advertisement. If somebody needs support they may download the form and after filling it, shall submit to the Principal where the candidate desires to read. The Principal of the OAV shall enter the matter on the website of B.S.E, Odisha on the same date.

1.5.4. There will be an entrance test for admission of students in Odisha Adarsha Vidyalayas or in the selected venues as notified from time to time. The B.S.E. Odisha will intimate the candidates about the date and venue of entrance test. The entrance test shall be on OMR based answer sheet.

1.5.5. After the conduct of entrance test, the answer papers will be collected by the Board personnels, evaluate & publish the common merit list & send to the Principal /DEO for further action at their end.

1.5.6. After receipt of the common merit list, The Principal under the supervision of DEO of the district shall select candidate as per the reservation of candidates and distribution of Seats as at **Annexure-B**. The category wise select list and the wait list shall be submitted for approval of the Collector & Chairperson OAVS. The category wise select (approved) list shall be published and disposed in the district website, BEO office and respective OAV. There shall be a minimum gap of 7 days for completion of admission from first phase Select List. The left over vacancies shall be filled up from the approved wait list of the Collector & the Chairperson.

If within the given time for admission, an applicant fails to take admission or fails to produce required documents / testimonials after proper intimation to the candidate/ parent , his / her name shall be struck off and next phase selection shall take place. The Second select List shall be given though the approved wait list after striking off names who failed to take admission within given time frame of first Selection List. Similarly the third selection List may be drawn up after expiry of 7days of Second Selection List if wait list is exhausted. In each phase 7days time shall be allowed for completion of admission. Once the common merit list, select list & wait list is approved by the Collector, the next select list from the common merit list required shall be approved by the District Education officer.

1.5.7. The Principal of Odisha Adarsha Vidyalaya of the block shall take steps to admit selected students duly verifying the documents/ certificates of the selected candidate and maintain 'Admission and Withdrawal Register' for the school.

1.5.8. In case of any dispute in admission, the decision of the Collector and Chairman of Management Committee for Odisha Adarsha Vidyalayas shall be final.

1.6. Conduct of examination

The entrance test would consist of one paper with objective type questions of subjects like Mathematics, Science, Social Science and English of Class-V, standard for entrance test of Class-VI. The questions would be asked in English & Odia script only and will be of two hours duration. There will be total 52 numbers of questions carrying one mark each per question.

1.7. Procedure For Conducting The Examination

1.7.1. Control & Supervision

The Entrance Examination of 2020-21 will be conducted at OAVs/ the block point in the block headquarter high school or the centre selected by the DEO/B.S.E, Odisha, Cuttack. Appointment orders to the centre superintendents shall be issued by the B.S.E, Odisha, Cuttack who will remain in charge of conduct of the examination. B.S.E. Odisha shall prepare DR OAV wise and upload admit cards. The candidates shall download the admit cards & if fails, they may contact Principal concerned who will support them to download the admit card. The B.S.E., Odisha shall engage squads at different level to monitor the conduct of entrance examination. Detail guidelines for conduct of entrance examination shall be sent to the examination centre by the B.S.E., Odisha, Cuttack. Soon after the examination is over, the superintendent shall seal the OMR sheets in presence of other invigilators (as instructed by the Board) & hand over the packets to the board personnels.

1.7.2. Invigilation

The Board of Secondary Education Odisha shall send instructions manual for invigilation work during the examination.

1.8. Transfer of Student from one OAV to other OAV

- I. The students reading in class VI, VII & VIII only may seek for transfer from one OAV to other OAV only when there is no OAV in his /her present block.
- II. Students reading in class IX – XII are not eligible because they have already been enrolled in CBSE, New Delhi.

- III. Transfer of student is only possible to the Vidyalayas where seat in the respective category are available.
- IV. Transfer of student from one OAV to other is possible only when parent or the guardian is transferred / the OAV is opened in his own block or on other ground for the growth of education of the child.
- V. The transfer of the student within the district can only be made effective after the permission is obtained from the Collector and Chairman OAVs of the District. For the purpose the parents will have to apply to the Principal of the OAV in which his/her child will read after the transfer is made effective. The Principal of the said OAV will verify that there is vacancy of seat in the desired category (the category to which the child belongs). The parents will submit the same to the Principal, OAV in which presently the child is reading. The Principal of the present OAV will request the Collector & DM & Chairman OAV of the district in file & after getting approval from the Collector, the Principal of the OAV where the student is reading shall issue TC for his/her admission in the desired OAV.
- VI. The transfer of the student from one district to another shall be effective only after getting permission from the State Project Director, OAVS, Bhubaneswar. For this purpose the parents will have to apply to the Principal of the OAV in which the student will prosecute his/her study after transfer. The Principal of the said OAV will verify the request & shall forward the application to the State Project Director, OAVS only when there is vacancy of seat in his/her Vidyalaya in the category to which the child belongs. After getting approval order from the State Project Director, OAVS, the TC will be issued by the OAV in which the child is presently reading for his /her admission in desired OAV. For this purpose parents should be discouraged to visit OAVS physically. The proposal should be sent through mail i.e. info@oav.edu.in. The order of approval will be communicated through the OAVS mail to both the concerned OAVs.
- VII. The transfer of student is allowed till the last date of admission declared by the SPD, OAVS. No transfer of student shall be allowed after the last date of the admission. The Principals of the OAVs shall not forward the request of any parents after the admission date is over.

1.9. Lateral Entry in Class-VII, VIII & IX

There is provision of lateral entry in class-VII, VIII & IX only to fill up the vacancies in the Adarsha Vidyalayas. The students continuing in CBSE/ ICSE/Odia medium govt. and schools managed by private organizations & has obtained CoR from the State Government & completed VI, VII & VIII, desirous for admission in OAV may apply for admission in class VII, VIII & IX to the Principal of concerned OAV. The questions for the lateral entry examination shall be developed, printed and supplied by BSE, Odisha. The entrance test shall be on OMR based answer sheets. The vidyalaya wise select list shall be prepared by the BSE & sent to OAVs. There will be only one paper of admission test of 03 hours duration & 100 marks comprising Odia, English, Mathematics, Science & Social Science based on class VI, VII & VIII syllabus. The admission shall be made on the basis of select list prepared by BSE, Odisha, Cuttack.

2.0. Miscellaneous

In case of any doubt or in any other matter not provided in the preceeding paragraphs, the Centre Superintendent/DEO is empowered to take necessary decision. Other general instructions are to be followed by all concerned as outlined in Annexure-'D'.
